

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH ON Tuesday, April 28, 2020 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM

PRESENT:

Peter Ruel	Director
Aaron Baker	Director
Valerie Newton	Director
Rolly Smith	Director
Donna Jaunzarins	Director
Marcel DeMars	Director
Belinda Schleier	Director
Raymond Lelièvre	Director
Cathy Kelly	Director
Debbie Hardy	CEO
Dr. T. Ross	Chief of Staff
Annie Janveau	Chief Nursing Officer

REGRETS:

John MacEachern	Abecedarian
M. Esarte	Director of Community Programs and Services

STAFF:

A. Gray	Manager of Finance
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1. Call to Order

Mr. Peter Ruel took the chair and called the meeting to order at 1900.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

Mrs. Janveau addressed the Board of Directors on the past Methadone treatment program that SMH provided and the challenges that arose from it. Mrs. Janveau explained that SMH no longer has the ability to provide this program due to many factors such as confidentiality issues (lack privacy for patients); Laboratory does not have requirements to produce results, Human Resources and Doctor with qualifications. There are options for patients; however they are not in Manitouswadge.

5. Patient Story

No Report

6. Correspondence Item for New Business

None to Report

7. Board Chair Report

Mr. Ruel thanked Deb Hardy, CEO for the great work and the constant communication that SMH has provided during the pandemic with the Board of Directors and the community.

8. Chief of Staff Report

Dr. Ross informed the Board of Directors that Dr. Pauls submitted his resignation and his last day of employment at SMH will be July 31, 2020.

9. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- The myRide Program is on hold due to a recall on the van. The company does not have a date for a solution. The myRide coordinators are currently laid-off due to the service disruption.
- Purchasing is sourcing out new doors for sound proofing as the previous company is still unable to provide a date for the laminate to become available.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- A physician shortage is at the top of the priority list. Dr. Ross is leaving the practice effective May 29, 2020 and Dr. Pauls is leaving the practice effective July 31, 2020. With the planned recruitment events being cancelled due to COVID-19, Megan is working with the Ministry of Health and Health Force Ontario to secure physician coverage until a permanent physician can be recruited.
- The wait time for a scheduled appointment with the physician is approximately 2 months. Appointments are being handled over the telephone during the COVID-19 pandemic. Physicians and FHT staff are seeing essential patients only, in person.
- Our accreditation survey previously scheduled for June 2020 has been delayed with the date unknown at this point.
- We are expecting our RN staffing complement to decrease once again due to potential relocation of 2 and the maternity leaves of 2 others.
- Interest has been shown by a second staff nurse for the delivery of chemo at SMH.
- We had a full time RPN leave our community and have an RPN on maternity leave. Interviews to fill the full time opening were completed April 23, 2020.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- The third round of the Chronic Pain Programs patients was put on hold with the pandemic. They will be rescheduled at a later date once the pandemic is on the downswing and our partner, St. Joseph's Care Group Chronic Pain Team, is operational again.
- The Assisted Living Program has been put on hold due to the COVID-19 pandemic. We are still working on program development during the pandemic but implementation is delayed. PSW shortages remain a concern for the operation of the program as well. Discussions with the LHIN regarding the transitional unit have been underway. The need for the transitional unit is not in high demand. We have requested the funding be transferred to a permanent residence for an assisted-living client once the program is operational.

Strategic Directive #4:

SMH will become a magnet workplace

- Efforts to recruit for a nurse practitioner are ongoing. We have not had any formal interest in the Grow Your Own Nurse Practitioner Program at this time. We will continue recruitment efforts as well as the offer the Grow Your Own Nurse Practitioner Program.
- The new SMH website that is under development will help attract healthcare workers by highlighting what the organization and community have to offer.

10. Committee Reports

10.1. Governance Committee

No Report

10.2. Finance and Audit Committee

The January and February financial statements were reviewed by Ms. Amy Gray. She advised that at the end of the February there was a surplus of \$182,979

The following resolution was tabled for approval;

MOVED BY: R. Lelièvre
SECONDED BY: C. Kelly
BE IT RESOLVED: That the Financial Statement for January and February, be approved as presented.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: C. Kelly
SECONDED BY: V. Newton
BE IT RESOLVED: *That the SMH Board of Directors hereby approves the Accounts Receivable Write Off in the amount of \$207,901.17, as presented.*

CARRIED!

10.3. Executive Committee

No Report

10.4. Medical Advisory Committee

Regional Ordering Privileges

The following resolution was tabled for approval;

MOVED BY: C. Kelly
SECONDED BY: M. DeMars
BE IT RESOLVED: That as recommended by the MAC supports the granting of Regional Ordering privileges up to December 31st, 2020 the listed professionals.

See Attached List

CARRIED!

Locum Tenen Privileges

The following resolution was tabled for approval;

MOVED BY: C. Kelly
SECONDED BY: M. DeMars
BE IT RESOLVED: That as recommended by the MAC supports the granting of Locum Tenens privileges up to December 31st, 2020 the listed professionals.

Dr. Paula Dorengowski
Dr. Victor Kulczcki

CARRIED!

11. New Business

11.1 SMH QIP 2019-2020

Mrs. Hardy presented the 2019-2020 QIP. Mrs. Hardy expressed that all the targets were met and that SMH was particularly proud that the chemotherapy target was 100% met with this QIP. The items are actionable, and relevant to our community. The 2019-2020 QIP has been submitted.

MOVED BY: C. Kelly
SECONDED BY: D. Jaunzarins

BE IT RESOLVED: That the Board of Directors approves the Quality Improvement Plan (QIP) 2019-2020 as presented and release the Pay at Risk for Senior Management.

CARRIED!

11.2 Safety/Quality Assurance Quarterly Report

The Safety/Quality Assurance Quarterly Report was reviewed by the board members

11.3 Roof Repairs

Mrs. Hardy explained to the Board of Directors that the heat tracing valleys on the roof are in need of repair. An official quote will be sourced and SMH has applied for funding for this project.

11.4 Clinic Lightning

Mrs. Hardy explained that the lights need to be changed in the clinic building; that it would be cost efficient to change out the old lights and replace with new. The Board of Directors discussed whether or not to move forward with renovations on this building and a plan needs to be discussed going forward.

11.5 Clinic Sidewalks

As discussed in 11.4 the Board of Directors will be developing a plan in regards to the clinic moving forward.

11.6 CECRA (Canada Emergency Commercial Rent Assistance)

During the COVID-19 pandemic the government has offered the Canada Emergency Commercial Rent Assistance Program, Mrs. Hardy explained to the Board of Directors that our local Dentist who is a renter in our clinic would qualify for this assistance. This would help to offset his rent during the pandemic when they are unable to work. It was agreed upon by the Board of Directors to apply for the CECRA

11.7 The following resolution was tabled for approval;

MOVED BY: D. Jaunzarins
SECONDED BY: C. Kelly

BE IT RESOLVED: That the Santé Manitouwadge Health Board of Directors approves the FM Global Risk Report in the amount of \$7,800.00 and that the CEO is approved to execute any related documents.

CARRIED!

11.8 Dr. Pauls

Dr. Pauls has submitted his resignation; his last day of employment with SMH is July 31, 2020

12. Other Business

13. In-Camera Session

14. Correspondence

14.1 Conference Report was reviewed by board members.

15. Consent Agenda Items

Approval:

- a. Minutes of Board of Directors Meeting held: February 25th, 2020

MOVED BY: R. Lelièvre
SECONDED BY: V. Newton

BE IT RESOLVED: That the following Consent Agenda items, be approved:
Minutes of Board of Directors Meeting held: February 25th, 2020

AND BE FURTHER RESOLVED: That the following items be received:
Minutes of the Medical Advisory Committee held:
February 20, 2020

CARRIED!

16. Place and Time of Next Meeting – May 26, 2020 at 1900.

MOVED BY: R. Smith
SECONDED BY: V. Newton

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé
Manitouwadge Health be held on Tuesday, May 26th 2020
in the Judith C. Harris Boardroom

CARRIED!


17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: D. Jaunzarins
BE IT RESOLVED: That this meeting be adjourned.

Mr. Ruel thanked everyone for attending and the meeting adjourned at 2040 hours.

18. For the Good of the Board



Debbie Hardy, CEO



Peter Ruel, Board Chair

Dr. Adrien Chan	TBRHSC
Stefan Chery, NP	NOSH
Dr. Wesley Fidler	TBRHSC
Dr. Denis Goguen	Sioux Lookout Meno Ya Win Health Centre
Dr. David Jerome	NOSH
Dr. Nicole Laferriere	TBRHSC
Dr. Andrew Siren	TBRHSC
Dr. Mohamded Abdel-Hamid	TBRHSC
Dr. Margaret Anthes	TBRHSC
Dr. Sanjay Mahendra Azad	TBRHSC
Dr. Oliver Baho	TBRHSC
Dr. Linda Bakovic	TBRHSC
Dr. Kevin Bezanson	TBRHSC
Dr. Birubi Biman	TBRHSC
Dr. Dennis Boparai	TBRHSC
Dr. Megen Brunskill	NOSH
Dr. Joshua Burley	Riverside Health Care Facilities
Dr. Mary Cooper	TBRHSC
Dr. Zachary Corso	TBRHSC
Dr. Thaddeus Czolpinski	TBRHSC
Dr. Neema Dadgostar	TBRHSC
Dr. Lily DeMiglio	NOSH
Dr. Ravinder Dhaliwal	Nipigon District Memorial Hospital
Dr. Kurt Droll	TBRHSC
Dr. Alyson Dykstra	TBRHSC
Dr. Henry Fairley	TBRHSC
Dr. Kenneth Gehman	TBRHSC
Dr. Marlon Hagerty	TBRHSC
Dr. Ayman Hassan	TBRHSC
Dr. Justin Jaggat	St. Joseph's Care Group
Dr. Naana Jumah	TBRHSC
Dr. Anton Kolobov	TBRHSC
Dr. Mary Elizabeth MacDonald	TBRHSC
Dr. Ciara MacRory	Sioux Lookout Meno Ya Win Health Centre
Dr. Ali Masood	TBRHSC
Nikita Matichuk, NP	Atikokan General Hospital
Dr. Stephen McCluskey	TBRHSC
Ariene McCorry, NP	TBRHSC
Dr. Lindsay McLeod	NOSH
Dr. Lise Mozzon	TBRHSC
Dr. Sarah Newberry	NOSH
Dr. Laura Power	TBRHSC

Dr. Owen Prowse	TBRHSC
Dr. David Puskas	TBRHSC
Dr. Kevin Ramchandar	TBRHSC
Dr. Gregory Rushton	NOSH
Dr. Masoud Sadreddini	TBRHSC
Dr. Douglas Scott	Nipigon District Memorial Hospital
Nicole Sereda, NP	TBRHSC
Dr. Walid Shahrouh	TBRHSC
Dr. Mark Thibert	TBRHSC
Dr. Teegan Trochimchuck	TBRHSC
Dr. Stehphen Viherjoki	Dryden Regional Health Centre
Dr. Joel Warkentin	TBRHSC
Dr. Paul Watson	TBRHSC
Dr. Tracy Wilson	TBRHSC
Dr. Ji Zhou	Riverside Health Care Facilities
Dr. Diane Zielke	Red Lake Margaret Cochenour Memorial
Dr. Elliot Nguyen	NOSH
Dr. Alicia Cundall	NOSH
Dr. Anna Der	NOSH
Dr. Pooya Dibajania	NOSH
Dr. Travis Marion	TBRHSC
Dr. Sonali Srivastava	Sioux Lookout Meno Ya Win Health Centre
Dr. Daniel Dalcin	NOSH
Dr. Mohammed Ibrahim	TBRHSC
Dr. Rory Silverberg	TBRHSC
Dr. Petros Zazos	TBRHSC